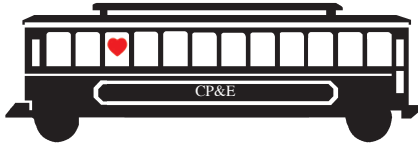


LAST STOP WILLOUGHBY



HEART OF WILLOUGHBY PARADE ENTRY APPLICATION

LAST STOP WILLOUGHBY (LSW) IS A TWO DAY TROLLEY & TRAIN EVENT THAT CELEBRATES WILLOUGHBY'S ROOTS IN RAIL TRANSPORTATION. WE ENCOURAGE YOUR PARTICIPTION WITH TROLLEY & TRAIN RELATED THEMES!



PARADE DATE: SUNDAY, AUGUST 22, 2010
ENTRY DEADLINE: August 15, 2010 (for pre-placement)
PARADE LINE-UP: SOUTH HIGH SCHOOL, 5000 SHANKLAND RD., WILLOUGHBY
PARADE TIMES: CHECK IN BEGINS at SOUTH HIGH SCHOOL at 12:30pm.
PARADE STARTS at 2:00pm.

NAME OF ENTRY: _____
CONTACT PERSON: _____
ADDRESS: _____
CITY: _____ STATE: _____ ZIP: _____
PHONE: DAY: _____ NIGHT: _____ E-MAIL: _____
NEXT YR'S CONTACT: _____ NEXT YR'S PHONE: _____
NEXT YEAR'S ADDRESS: _____ CITY _____ ZIP _____

Do you want to be Judged?: YES or NO <----Please circle your answer! Judging is done by the All-American Parade Judges Assoc., Inc. and prizes are awarded for 1st (trophy) and 2nd (rosette) place. Prizes are awarded *immediately after completion of the parade*, in front of City Hall on Public Square.

If you answered YES enter the division in which you wish to be included in the space below. (See the enclosed divisions sheet for more information.) If it is felt the division you selected is not suited to your unit, or you failed to name a division, **the parade coordinator or judges will place your entry in the division best suited to your group.**

DIVISION TO BE ENTERED _____

- Narrative attached (See the back of this application)
- Pooper Scooper information attached (see the back of this application)

It is important to include the approximate number of Cars/Trucks in Club, Band Members, Marchers, Horses, Etc. that will be appearing in your unit! Please be specific!

Number participating in unit _____

I certify that I have read all the rules and regulations for the Heart of Willoughby Parade and agree to abide by them. My signature indicates my understanding of these rules and indicates a desire to participate in this event. All members of my organization taking part in this event have been notified of these rules. In consideration of the acceptance of our entry, the sponsor and/or parade participants) named herein, hereby indemnify and hold harmless the Heart of Willoughby Inc, City of Willoughby, and Willoughby Police Department and their officers and employees, from any claim or demand for personal injury, death or property damages which arise through or in connection with the sponsor's and/or parade participant's participation in the Heart of Willoughby Parade.

SIGNATURE: _____ DATE: _____

YOUR LINE-UP INFORMATION (UNIT NUMBER) AND A LINE-UP MAP SHOULD ARRIVE IN THE MAIL DURING THE WEEK PRIOR TO THE PARADE.

ANNOUNCERS COPY

**PLEASE TYPE OR PRINT LEGIBLY
ATTACH SEPARATE PAPER IF NEEDED**

These are just suggestions of things to include in your narrative. Feel free to say anything you would like about your entry!

Name and Description of Unit: _____

Individuals to be Recognized: _____

Other Comments to be Mentioned; (Awards, Special Recognitions, etc.): _____

Please remember the parade announcer has less than one minute to comment on each unit. To insure the narrative includes everything you would like said about your unit or organization, you should limit your comments as much as possible. Although we will make every effort to announce everything you would like said about your entry and/or organization, **we reserve the right to edit your comments as to length.**

SUPER POOPER SCOOPER

**A Clean Up Crew is Required for all Equestrian and Animal units.
Equestrian units can go immediately to their staging area located on southwest corner of Shankland Rd. and Ridge Rd.**

Name of pooper scooper: _____

Unit(s) Cleaning Up After: _____

Other Comments to be Mentioned (optional): _____

Mail completed Parade Entry Application and Applicable paper work by August 15th to:

**HEART OF WILLOUGHBY PARADE
c/o Cathi Weber
38234 CHELTENHAM DRIVE
WILLOUGHBY, OHIO 44094**

**For additional information contact: Cathi Weber,
evenings – 440-942-1710, or e-mail – msmuffet2@oh.rr.com**

Additional applications can be obtained at Willoughby City Hall,
The Willoughby Recreation Department or online at.

<http://heartofwilloughby.com/last-stop-willoughby/>

LAST STOP WILLOUGHBY

PARADE DIVISIONS

Please choose the categories) you wish to enter for judging and enter this division on the front page of the Parade Entry Application. The suggested theme for the parade is “Last StopWilloughby” (A TRAIN THEME). Get in the spirit of the historic interurban railroad of Willoughby for the parade!

- Color Guards
- High School Band
- Other Band
- Drill Team
- Majorette Senior (15 to 20)
- Majorette Junior (10 to 14)
- Majorette Juvenile (9 and under)
- Equestrian Unit (including Hitch Teams)
- Theme Float: suggested theme “Last Stop Willoughby” (*to be interpreted however you wish*)
- Best Float
- Novelty Units (clowns, unicycles, bicycles, etc.)
- Marching Unit (includes, Boy Scouts, Girl Scouts, Sports Leagues, Teams, Church groups, etc.)
- Vehicle – group or club
- Classic Vehicle
- Antique Vehicle
- Best Vehicle

Also, “Best of Parade” will be awarded

RULES AND REGULATIONS

The parade route is from South High School, onto Euclid Ave. and north down Euclid Ave. to the downtown Willoughby area on Erie Street. The parade disbands at Third Street in downtown Willoughby.

1. Entrants must observe all applicable rules and regulations and follow all instructions from police or parade officials. The Heart of Willoughby Inc and the Parade Committee reserve the right to remove any entrant from the parade either prior to assembly, at assembly or at any time during the actual parade.
2. The Heart of Willoughby Inc. and its Parade Committee reserve the right to withdraw any unit of which the costume or performance does not meet these rules and regulations, or does not conform to the standards of reasonable community taste and decency.
3. The parade is not a forum for any particular political, religious, or social point of view or overt commercialization. All forms of advertising are subject to approval of the Heart of Willoughby Parade Committee.
4. The Parade Committee's decision regarding all entrants, their eligibility, placement and judging is final. Any entrant not conforming to the rules and regulations, or refusing to follow instructions or policy of parade officials, may be barred from parade participation.
5. Entries are by application only and must be approved by the Parade Committee.
6. Parade applications received after the entry deadline of August 15, 2010 may not be eligible for judging or awards and may not receive pre-placement information.
7. Alcoholic beverages are forbidden on any float, vehicle or on the person of any parade participant. No profanity is allowed along the parade route or within the assembly areas.
8. No materials (candy, etc.) may be thrown along the parade route. This will be enforced for safety reasons. Material handed out must be delivered to the sidewalk. Distribution of gifts, merchandise, literature or any other material is subject to the discretion of the Heart of Willoughby Parade Committee.
9. Parade participants may not mingle with or accost parade spectators.
10. Only forward movement maneuvers are permitted along the parade route. Units MAY NOT stop along the route to perform! This includes dance troupes, majorette groups, cheerleading groups, etc. A spacing of about 40 feet between each unit will be enforced. All units are required to open or close the gap between units when asked to do so by parade officials. Any entry that slows the progress of the Parade may be withdrawn at any location along the Parade Route. MAINTAIN FORWARD MOTION!
11. Entries that do not appear on parade day without prior notification, or do not fully comply with the rules and regulations; jeopardize future invitations to the Heart of Willoughby Parade.
12. The Heart of Willoughby Committee does not accept the responsibility for traveling expenses, food, lodging or any other expenses of any parade entrant. Your participation in the parade is voluntary.
13. All equestrian units or other units with live animals must provide their own clean up crew.